

Permitting for a Fence

Location

- Fences may be placed on the property line, however, it is recommended that the fence be placed three inches (3") or more inside the property line to ensure that the fence does not encroach into your neighbor's yard.
- Fences shall be constructed so that access to utility boxes is not impaired.
- All fences are prohibited in the front yard. Your fence cannot extend beyond the front of your house, nor beyond a line extended from the nearest front corner of your neighbor's house.

Fencing Requirements

- Residential fences cannot exceed six feet (6') in height.
- Barbed wire and electrically charged fences are not permitted.
- Chain link fences must have barbed ends pointed down.
- All fences must be constructed so that the finished side of the fence faces away from the applicants property.

Corner Lots

Fences are permitted on corner lots under limited conditions. Please contact the Department of Community Development for specific information.

Why Apply for a Permit?

When you apply for a permit, you are assisting the Village in conducting a plan review and the subsequent inspections that will ensure that all construction in the community meet specific safety and quality guidelines.

The Permit Process

- Obtain a permit application from the Department of Community Development which is located on the main level of the Charles J. Zetek Municipal Building at 901 Wellington Avenue.
- Return the completed application with three (3) copies of your plat of survey to the Department of Community Development. Please refer to submission requirements for additional necessary information.
- After you receive your permit, and at least 48 hours before you begin digging, call JULIE (Joint Utility Locating Information for Excavators) at 1-(800) 892-0123 and the Elk Grove Village Department of Public Works at (847) 734-8800 for utility locations.

Inspections

Inspections **required** at various stages of the project are:

- **Post Hole** - This inspection is conducted to ensure the proper post hole depth (min. 36") and location of your fence.
- **Final** - Upon completion of the fence, to ensure that construction has been completed and that all landscaping has been restored.

Requesting Inspections

To schedule an inspection, contact the Department of Community Development at (847) 357-4220, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. Requests for inspections must be made 24 hours in advance. Please have your permit number ready when you call.

Permit Submission Requirements

In addition to a completed application, all permit submissions are required to include the following information:

- A copy of the contract with your fence company (if applicable).
- The proposed location of the fence on all copies of the plat of survey.

In most cases your fence permit will be issued over the counter. If for some reason this cannot be accomplished you will be given an approximate date when your permit will be issued.

Should you have any additional questions, please call the Department of Community Development at (847) 357-4220. Our offices are open Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m.