



Permit Submission Requirements

In addition to a completed application, all permit submissions are required to include the following information:

- A copy of the contract with your fence company (if applicable).
- The proposed location of the fence on all copies of the Plat of Survey.

Fencing Requirements

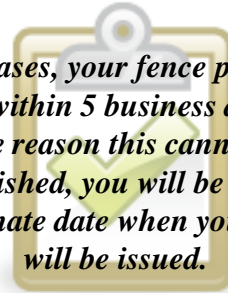
- Residential fences cannot exceed six feet (6') in height.
- Barbed wire and electrically charged fences are not permitted.
- Chain link fences must have barbed ends pointed down.
- All fences must be constructed so that the finished side of the fence faces away from the property fenced.

Corner Lots

Fences are permitted on corner lots under limited conditions. Please contact the Community Development Department for specific information.

Location

- Fences may be placed on the property line, however it is recommended that the fence be placed three inches (3") or more inside the property line to ensure that the fence does not encroach into your neighbor's yard.
- Fences shall be constructed so that access to utility boxes is not impaired.
- All fences are prohibited in the front yard. Your fence cannot extend beyond the front of your house, nor beyond a line extended from the nearest front corner of your neighbor's house.



In most cases, your fence permit will be issued within 5 business days. If for some reason this cannot be accomplished, you will be given an approximate date when your permit will be issued.

Questions ?

Please call the Community Development Department at (847) 357-4220 Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m.

Residential Fences



A How -to Guide for Obtaining a Permit for your Project



**Elk Grove Village
Home Improvement
Series**

Why?



- The permit process is needed to protect both you and the Village from improper work done by contractors.
- Permits can save you money by making certain that all jobs are done correctly the first time so that they do not have to be redone to meet Village codes.
- The Village is on your side. We want to ensure that you will enjoy your fence for many years to come. The permit you receive for this project will allow us to do just that.

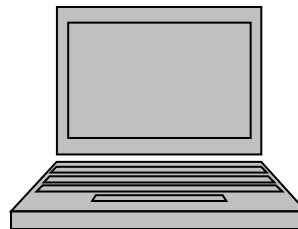
How?

In Person

1. Obtain a permit application from the Community Development Department which is located on the main level of the Charles J. Zettek Municipal Building at 901 Wellington Avenue.
2. Return the completed application with one (1) copy of your plat of survey showing the proposed fence location to the Community Development Department. Please refer to submission requirements for additional information.
3. After you receive your permit and at least 48 hours before you begin digging, call JULIE (Joint Utility Locating Information for Excavators) at 1-(800) 892-0123 and the Elk Grove Village Department of Public Works at (847) 734-8800 for utility locations.

Online

1. Visit www.elkgrovepermits.com
2. Fill out the online permit request form.
3. Make sure to set up the required inspections either by phone or online.



Inspections



Inspections required at various stages of the project are:

Post Hole

This inspection is conducted to ensure the proper post hole depth (min. 36") and location of your fence.

Final

Upon completion of the fence, to ensure that construction has been completed and that all landscaping has been restored.



Requesting Inspections

To schedule an inspection, contact the Community Development Department at (847) 357-4220, Monday through Friday between the hours of 8:00am and 5:00pm. Requests for inspections must be made 24 hours in advance. Please have your permit number ready when you call.

You can also set up an inspection online at www.elkgrovepermits.com