

## Permit Submission Requirements



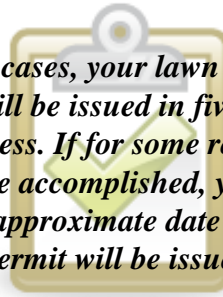
In addition to a completed application, all permit submissions are required to include the following information:

- The proposed location of the sprinkler heads on the plat of survey.
- A Reduced Pressure Zone Principal Backflow Preventer Assembly (RPZ) is required and must be installed by a licensed plumber or certified irrigation contractor (Provide a copy of plumbing license.) Indicate location of the RPZ on the plat of survey.
- Sprinkler heads are permitted in the public right-of-way provided you return a "Hold Harmless Agreement" with your permit application. This agreement can be picked up with your permit application.

## Other Regulations

Residential properties are permitted to water lawns only during the hours of five o'clock (5:00 P.M.) and ten o'clock (10:00 P.M.) Monday through Friday and all day on Saturday, Sunday and Holidays. These restrictions are in effect from May 1 through September 30.

*In most cases, your lawn sprinkler permit will be issued in five working days or less. If for some reason this cannot be accomplished, you will be given an approximate date when your permit will be issued.*



### Questions ?

*Please call the  
Community Development  
Department at  
(847) 357-4220  
Monday through Friday,  
between the hours of  
8:00 a.m. and 5:00 p.m.*

## Lawn Sprinklers



*A How -to Guide for Obtaining a Permit  
for your Project*

Part of the .....



Elk Grove Village  
Home Improvement  
Series

# Why?



- The permit process is needed to protect both you and the Village from improper work done by contractors.

- Permits can save you money by making certain that all jobs are done correctly the first time so that they do not have to be redone to meet Village codes.

- The Village is on your side. We want to ensure that you will enjoy your lawn sprinklers for many years to come. The permit you receive for this project will allow us to do just that.

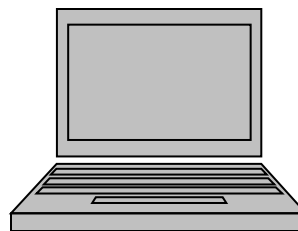
# How?

## In Person

1. Obtain a permit application from the Community Development Department which is located on the main level of the Charles J. Zettek Municipal Building at 901 Wellington Avenue.
2. Return the completed application with one (1) copy of your plat of survey showing the proposed location of the sprinkler heads to the Community Development Department. Please refer to submission requirements for additional information.
3. After you receive your permit and at least 48 hours before you begin digging, call JULIE (Joint Utility Locating Information for Excavators) at 1-(800) 892-0123 and the Elk Grove Village Department of Public Works at (847) 734-8800 for utility locations.

## Online

1. Visit [www.elkgrovepermits.com](http://www.elkgrovepermits.com)
2. Fill out the online permit request form.
3. Make sure to set up the required inspections either by phone or online.



# Inspections



**Inspections required at various stages of the project are:**

## Final

Upon completion of the lawn sprinkler, to ensure that construction has been completed, the RPZ has been installed and restoration of the landscaping has been completed.



## Requesting Inspections

To schedule an inspection, contact the Community Development Department at (847) 357-4220, Monday through Friday between the hours of 8:00am and 5:00pm. Requests for inspections must be made 24 hours in advance. Please have your permit number ready when you call.

You can also set up an inspection online at [www.elkgrovepermits.com](http://www.elkgrovepermits.com)