

**ELK GROVE VILLAGE  
REQUEST FOR REFUND  
REAL ESTATE TRANSFER TAX**

Real Estate Transfer Tax Ordinance 1987 contains provisions for a refund of \$2 for every \$3 per thousand in Real Estate Transfer Taxes paid by sellers meeting requirements described in Section 3-2-5-H. This section is printed on the reverse side of this form.

SELLER'S NAME \_\_\_\_\_  
ADDRESS OF PROPERTY SOLD \_\_\_\_\_  
DATE TRANSFER TAX PAID \_\_\_\_\_  
TAX STAMP NUMBER \_\_\_\_\_ AMOUNT PAID \$ \_\_\_\_\_

I hereby declare that I have paid Elk Grove Village the required tax in the amount stated in the Real Estate Transfer Declaration Form. In accordance with the requirements stated in Ordinance 1987, Section 3-2-5-H, I am submitting this claim for refund:

Payable to:

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Amount of refund requested \$ \_\_\_\_\_

Type of refund (check one):

Reinvestment  
New Address \_\_\_\_\_ Date \_\_\_\_\_

Senior Citizen (Attach Copy of Proof of Age)  
Date of Birth (Owner) \_\_\_\_\_ (Co-owner) \_\_\_\_\_

I hereby affirm and declare that the above information is true and correct to the best of my knowledge.

Dated this \_\_\_\_\_ of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Signature of Seller (Grantor)

Return this form to Elk Grove Village, Finance Dept., 901 Wellington Avenue, Elk Grove Village, IL 60007-3499

Finance Department Authorization:

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Account No. 101-0000-313-12-00 Refund Amount \$ \_\_\_\_\_

Date Paid \_\_\_\_\_ Check Number \_\_\_\_\_

ELK GROVE VILLAGE ORDINANCE 1987

**Section 3-2-5-H REFUNDS**

1. REINVESTMENT

A grantor or seller who has paid to the Director of Finance the tax provided for herein shall be entitled to a refund of two Dollars (\$2.00) for every one thousand dollars (\$1,000) value or fraction thereof as stated in the declaration, provided any such grantor or seller meets all of the following requirements:

- A. He owned and occupied the dwelling on the property for which such tax was paid as his principal residence;
- B. He did not rent or lease any portion(s) of the dwelling or real property sold to another person or persons;
- C. He buys or builds a single-family dwelling or condominium unit within the Village corporate limits within one (1) year from the payment of the tax sought to be refunded; and;
- D. Application for refund must be received within one (1) year from payment of the tax sought to be refunded.
- E. He owns and occupies said single-family dwelling or condominium unit as his principal residence.

2. SENIOR CITIZENS

A grantor or seller who is a senior citizen and who has paid to the Director of Finance the tax provided for herein shall be entitle to a one time only refund of two dollars (\$2.00) for every one thousand dollars (\$1,000) value or fraction thereof as stated in the declaration provided any such grantor or seller meets all of the following requirements:

- F. He is sixty-five (65) years of age or older;
- G. He owned and occupied as his principal residence the dwelling on the property sold or transferred for more than one (1) year prior to its sale or transfer;
- H. Application for refund must be received within one (1) year from payment of the tax sought to be refunded;
- I. He did not rent or lease any portion(s) of the dwelling or real property to any other person or persons; and
- J. If such property was owned by more than one person, at least one of such owners is sixty-five (65) years of age or older, and said person has owned and occupied the dwelling as his principal residence for more than one (1) year prior to its sale, and he did not rent or lease any portion(s) of the dwelling or real property to any other person(s). In the event any co-owner who is sixty-five (65) years of age or older dies prior to the sale of a qualifying dwelling, the surviving co-owner who is at least sixty (60) years of age at the time of the sale of said dwelling shall be entitled to claim the above refund.