



AGENDA
REGULAR VILLAGE BOARD MEETING
SEPTEMBER 27, 2022
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

INVOCATION (PASTOR LEANDRO NOGUEIRA, VILLAGE POINT CHURCH)

3. APPROVAL OF MINUTES OF SEPTEMBER 13, 2022

4. MAYOR & BOARD OF TRUSTEES' REPORT

5. ACCOUNTS PAYABLE WARRANT: SEPTEMBER 27, 2022 \$378,622.65

6. CONSENT AGENDA

- a. Consideration of requests from Our Lady of the Blessed Sacrament to waive permit fees in the amount of \$985 for the following projects:
- Asphalt pavement mill and striping of the parking lot at Queen of the Rosary, 750 W. Elk Grove Boulevard, in the amount of \$329;
 - Asphalt seal and striping of the parking lot at Queen of the Rosary, 690 W. Elk Grove Boulevard, in the amount of \$258;
 - Asphalt seal and striping of the parking lot at St. Julian Eymard, 601 Biesterfield Road, in the amount of \$272; and
 - Replacement of broken storm sewer at St. Julian Eymard, 601 Biesterfield Road, in the amount of \$126.

(It has been past practice of the Village Board to grant fee waivers for governmental and non-profit organizations.

(The Director of Community Development recommends approval.)

- b. Consideration of a request from Our Lady of the Blessed Sacrament Parish, located at 750 W. Elk Grove Boulevard, to waive a Class D Temporary Liquor License Fee for the

Queen of the Rosary School Family Fall Fest in the amount of \$2,100.

(The event will be held on Sunday, October 2, 2022 from 11:30 a.m. to 4:00 p.m.

(The fee for a Class D Liquor License is \$2,100.

(It has been past practice of the Village Board to grant fee waivers for governmental and non-profit organizations.)

- c. Consideration to waive the formal bidding process and award a purchase contract to K-Tech Specialty Products of Ashley, IN for the purchase of up to 33,000 gallons of winter de-icing liquid "Beet Heet" in the amount not to exceed \$53,790.

(The Public Works Department has been utilizing a product called "Beet Heet" concentrate as its preferred winter de-icing liquid during the last several winter seasons.

(During the 2020/2021 winter season, the Public Works Department began a full anti-icing program, which included applying Beet Heet concentrate to roads prior to a winter event to make it more difficult for snow and ice to adhere to roads.

(This pre-treatment program reduced the use of rock salt during winter maintenance operations.

(K-Tech is the sole source provider for the Beet Heet blend.

(Funds are available in the Public Works General Fund.

(The Director of Public Works recommends approval.)

- d. Consideration of the following:

- To concur with prior Village Board authorization and award a professional service contract to PerfectGift.com for coordination and distribution of \$200 gift cards to each Village household in the total amount of \$2,826,900.
- To increase the General Fund budget in the amount of \$2,826,900.

(On Tuesday, September 14, 2022, the Mayor and Village Board announced that a \$200 gift card would be distributed to each household to offset the rising costs of essential items.

(With the prior water bill relief initiatives and the current \$200 gift card, the Village has provided \$8,904,713.88 in direct financial assistance to the Elk Grove community over the last two years.

(The administration of the gift card program, including distribution, will cost \$2.50 per card for a total of \$202.50 per card.

(The Director of Finance recommends approval.)

- e. Consideration to grant a variation from Municipal Code, Section 8-12B-1-1D, Easements, to permit the construction of a shed, which will encroach two-feet six-inches (2'-6") into the seven-foot six-inch (7'-6") rear yard public utility and drainage easement at 1017 Borman Court.

(The property owner is seeking a variation to construct a shed within the rear yard public utility and drainage easement. Comcast, AT&T, Nicor, and ComEd have written letters granting permission to encroach upon the easement.

(Community Development has field checked this location for Village-owned utilities in the easement. There is an existing twelve inch (12") Storm Sewer within this easement but

there will be no negative impact on drainage.

(The Director of Community Development recommends approval.)

- f. Consideration to adopt Ordinance No. 3773 amending The Position Classification and Salary Plan of the Village of Elk Grove Village (Information Technology Director-Village Manager's Office, Fleet Services Administrator-Public Works Department, Fleet Services Foreman-Public Works Department, Crossing Guard-Police Department, Word Processing Operator-Police Department, and Firefighter-Fire Department.).

(This ordinance adds one Director of Information Technology to the Village Manager's Office, adds one Fleet Services Foreman to the Public Works Department, adds one Crossing Guard and deletes one part-time Word Processing Operator to the Police Department, and adds two additional Firefighters to the Fire Department until May 1, 2023.

(The one additional Director of Information Technology is a temporary authorization approved until the retirement of the current Director of Information Technology on December 31, 2022. The Fleet Services Administrator will be deleted from the retirement of the current Fleet Services Administrator on November 3, 2022.)

7. REGULAR AGENDA

8. PLAN COMMISSION - Village Manager Roan

- a. PC Docket 22-6 - Consideration of a petition submitted by Aroma Seafood for a Special Use Permit for food processing at 2500 Lunt Avenue in the I-2 Industrial District. (PH 09-19-22)
- b. PC Docket 22-7 - Consideration of a petition submitted by Seefried Properties to rezone the property at 1905 W. Higgins Road from B-2 to I-1. (PH 09-19-22.)
- c. PC Docket 22-8 - Consideration of a petition submitted by the Village of Elk Grove for a Resubdivision from one (1) lot to two (2) lots with associated variations from the Elk Grove Zoning Ordinance and a Special Use Permit to construct a cellular communications monopole in the I-1 Restricted Industrial District for property located at 2025 Tonne Road. (PH 09-19-22)
- d. Consideration of a petition submitted by Riverpoint Property Trust, LLC for Rezoning from I-2 to I-1 for property located at 751 Pratt Boulevard. (A Public Hearing date has yet to be established.)
- e. Consideration of a request to hold a Public Hearing before the Plan Commission to consider a Petition for a one-lot Resubdivision and associated variations for the properties at 2001, 2045, and 2111 Pratt Boulevard.

9. ZONING BOARD OF APPEALS - Village Manager Roan

- a. ZBA Docket 22-11 - Consideration of a petition submitted by Daniel Nawara, for a variation from the Elk Grove Village Zoning Ordinance as it pertains to permitted locations for fences in residential zoning districts for property located at 201 Parkchester Road. (PH 09-15-22)

- 10. RECYCLING & WASTE COMMITTEE - Trustee Feichter**
 - a. Sustainability Plan
- 11. JUDICIARY, PLANNING AND ZONING COMMITTEE - Trustee Prochno**
- 12. CAPITAL IMPROVEMENTS COMMITTEE - Trustee Schmidt**
- 13. CABLE TELEVISION COMMITTEE - Trustee Lissner**
- 14. YOUTH COMMITTEE - Trustee Franke**
- 15. INFORMATION COMMITTEE - Trustee Miller**
- 16. BUSINESS LEADERS FORUMS - Trustee Schmidt**
- 17. HEALTH & COMMUNITY SERVICES - Trustee Prochno**
- 18. PERSONNEL COMMITTEE - Trustee Franke**
- 19. AIRPORT UPDATE - Mayor Johnson**
- 20. PARADE COMMITTEE - Mayor Johnson**
- 21. MID-SUMMER CLASSICS CONCERT SERIES UPDATE - Mayor Johnson**
- 22. SPECIAL EVENTS COMMITTEE - Mayor Johnson**
- 23. LIQUOR COMMISSION - Mayor Johnson**
- 24. REPORT FROM VILLAGE MANAGER**
- 25. REPORT FROM VILLAGE CLERK**
- 26. UNFINISHED BUSINESS**
 - a. Village Attorney - Direct the Village Attorney to prepare the necessary documents for a fence variation of the Zoning Ordinance for property located at 345 Maple Lane.
 - b. Village Attorney - Direct the Village Attorney to prepare the necessary documents for a fence variation of the Zoning Ordinance for property located at 115 Tower Lane.
 - c. Final adoption of an Ordinance approving the Midway Court Tax Increment Financing Redevelopment Plan and Project. (First Reading at the June 30, 2021 Village Board Meeting)
 - d. Final adoption of an Ordinance designating the Village of Elk Grove Village Midway Court TIF Redevelopment Project Area, in connection with the approval of the Midway Court Plan and Project. (First Reading at the June 30, 2021 Village Board Meeting)
 - e. Final adoption of an Ordinance adopting Tax Increment Financing for the Village of Elk Grove Village, Cook County, Illinois, in connection with the Designation of the Midway

Court Redevelopment Project Area and Adoption of the Midway Court Redevelopment Plan and Project. (First Reading at the June 30, 2021 Village Board Meeting)

27. NEW BUSINESS

28. PUBLIC COMMENT

29. ADJOURNMENT

In compliance with the Americans with Disabilities Act and other applicable Federal and State laws, the meeting will be accessible to individuals with disabilities. Persons requiring auxiliary aids and/or services should contact the Village Clerk, preferably no later than five days before the meeting.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE POSITION CLASSIFICATION AND SALARY PLAN OF THE VILLAGE OF ELK GROVE VILLAGE (DIRECTOR OF INFORMATION TECHNOLOGY -VILLAGE MANAGER'S OFFICE, FLEET SERVICES ADMINISTRATOR-PUBLIC WORKS DEPARTMENT, FLEET SERVICES FOREMAN-PUBLIC WORKS DEPARTMENT, CROSSING GUARD-POLICE DEPARTMENT, WORD PROCESSING OPERATOR-POLICE DEPARTMENT, AND FIREFIGHTER-FIRE DEPARTMENT)

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Board of Trustees of the Village of Elk Grove Village, Counties of Cook and DuPage, Illinois as follows:

Section 1: That the Position Classification and Salary Plan of the Village of Elk Grove Village be and the same is hereby amended to read as follows:

Permanent Authorized Positions

<u>Village Manager's Office</u>	<u>Current</u>	<u>*Delete Full-Time</u>	<u>Add Full-Time</u>	<u>Total September 28, 2022</u>
Director of IT	1	0	1	2

(Position will reduce to one authorized position after December 31, 2022 retirement.)

<u>Public Works Department</u>	<u>Current</u>	<u>*Delete Full-Time</u>	<u>Add Full-Time</u>	<u>Total September 28, 2022</u>
Fleet Services Administrator	1	0	0	1
Fleet Services Foreman	0	0	1	1

(Fleet Services Administrator will be deleted after November 3, 2022 retirement.)

<u>Police Department</u>	<u>Current</u>	<u>*Delete Part-Time</u>	<u>Add Part-Time</u>	<u>Total September 28, 2022</u>
Crossing Guard	11	0	1	12
Word Processing Operator	4	1	0	3

<u>Fire Department</u>	<u>Current</u>	<u>*Delete Full-Time</u>	<u>Add Full-Time</u>	<u>Total September 28, 2022</u>
Firefighter	66	0	2	68

(Two additional Firefighters will remain until May 1, 2023.)

Section 2: That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

VOTE: AYES: _____ NAYS: _____ ABSENT: _____

PASSED this _____ day of _____ 2022

APPROVED this _____ day of _____ 2022

APPROVED:

 Mayor Craig B. Johnson
 Village of Elk Grove Village

ATTEST:

 Loretta M. Murphy, Village Clerk

**VILLAGE OF ELK GROVE VILLAGE
 AUTHORIZED POSITION LIST
 SEPTEMBER 27, 2022**

DEPARTMENT POSITION	AUTHORIZED STATUS		AUTHORIZED STATUS		CHANGE	
	May 1, 2021		May 1, 2022			
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
VILLAGE MAYOR						
Mayor	0	1	0	1		
Trustee	0	6	0	6		
Village Attorney	1	0	1	0		
sub-total	1	7	1	7		

**VILLAGE OF ELK GROVE VILLAGE
AUTHORIZED POSITION LIST
SEPTEMBER 27, 2022**

DEPARTMENT POSITION	AUTHORIZED STATUS		AUTHORIZED STATUS		CHANGE	
	May 1, 2021		May 10, 2022		July 19, 2022	
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
VILLAGE MANAGER						
Village Manager	1	0	1	0	1	0
Deputy Village Manager	1	0	1	0	1	0
Director of Human Resources	1	0	1	0	1	0
Management Analyst/Senior Management Analyst (HR Generalist)	1	0	1	0	2	0
Multimedia Administrator	1	0	1	0	1	0
Senior Multimedia Prod./Director	1	0	1	0	1	0
Multimedia Producer/Director	2	0	2	0	2	0
Intern (Administrative)	0	1	0	2	0	2
Director of I.T.*	1	0	1	0	2	0
Systems Analyst	1	0	0	0	0	0
Network Engineer	2	0	2	0	2	0
Assistant Village Manager	1	0	1	0	1	0
Management Analyst/Senior Management Analyst	2	0	2	0	2	0
Executive Specialist	1	0	1	0	1	0
Assistant Director of Human Resources	1	0	1	0	0	0
System Admin/Desktop Engineer	0	0	1	0	1	0
Special Events Coordinator	0	0	0	0	1	0
sub-total	17	1	17	2	19	2
<i>*Director of I.T. will reduce to one authorized position after December 31, 2022.</i>						

**VILLAGE OF ELK GROVE VILLAGE
 AUTHORIZED POSITION LIST
 SEPTEMBER 27, 2022**

DEPARTMENT POSITION	AUTHORIZED STATUS		AUTHORIZED STATUS		CHANGE	
	May 1, 2021		May 1, 2022			
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
VILLAGE CLERK						
Village Clerk	1	0	1	0		
Executive Coordinator	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>		
sub-total	2	0	2	0		

**VILLAGE OF ELK GROVE VILLAGE
 AUTHORIZED POSITION LIST
 SEPTEMBER 27, 2022**

DEPARTMENT POSITION	AUTHORIZED STATUS		AUTHORIZED STATUS		CHANGE	
	May 1, 2021		May 1, 2022		September 28, 2022	
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
FIRE DEPARTMENT						
Fire Chief	1	0	1	0	1	0
Deputy Fire Chief	1	0	1	0	1	0
Management Analyst/Senior Management Analyst	1	0	1	0	1	0
Battalion Chief	5	0	5	0	5	0
Fire Lieutenant	15	0	15	0	15	0
Fire Fighter*	66	0	66	0	68	0
Inspectional Services Supervisor	1	0	1	0	1	0
Fire Inspector	1	2	2	2	2	2
Secretary	1	0	0	0	0	0
Senior Clerk	1	0	0	0	0	0
Customer Service Assistant	1	0	2	0	2	0
Administrative Specialist	0	0	1	0	1	0
sub-total	94	2	95	2	97	2
<i>*Two additional Firefighters will remain until May 1, 2023</i>						

**VILLAGE OF ELK GROVE VILLAGE
AUTHORIZED POSITION LIST
SEPTEMBER 27, 2022**

DEPARTMENT POSITION	AUTHORIZED STATUS		AUTHORIZED STATUS		CHANGE	
	May 1, 2021		May 1, 2022		September 28, 2022	
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
POLICE DEPARTMENT						
Police Chief	1	0	1	0	1	0
Deputy Chief	2	0	2	0	2	0
Commander	4	0	4	0	4	0
Sergeant	13	0	14	0	13	0
Police Officer	70	0	70	0	70	0
Social Services Supervisor*	1	0	1	0	2	0
Records Supervisor	1	0	1	0	1	0
Assistant to the Police Chief	1	0	1	0	1	0
Clerk/Receptionist	0	2	0	2	0	2
Word Processing Operator	0	5	0	4	0	3
Senior Clerk	2	0	1	0	1	0
Administrative Specialist	1	0	1	0	1	0
Crossing Guards	0	11	0	11	0	12
Public Service Officer	4	0	4	0	4	0
Police Records Technician	5	0	5	1	5	1
Management Analyst/Senior Management Analyst	1	0	1	0	1	0
Property Room Assistant/Court Liaison	0	2	0	2	0	2
Police Records Assistant	0	0	1	0	1	0
sub-total	106	20	107	20	107	20

* Temporary increase until retirement of the current Social Services Supervisor after November 4, 2022.

**VILLAGE OF ELK GROVE VILLAGE
 AUTHORIZED POSITION LIST
 SEPTEMBER 27, 2022**

DEPARTMENT POSITION	AUTHORIZED STATUS		AUTHORIZED STATUS		CHANGE	
	May 1, 2021		May 1, 2022			
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
COMMUNITY DEVELOPMENT						
Director of Community Dev.	1	0	1	0		
Deputy Dir. of Community Dev.	1	0	2	0		
Staff Engineer	2	0	2	0		
Engineering Supervisor	1	0	0	0		
Plan Review/Inspection Supervisor	1	0	0	0		
Permits Technician/Senior Permits Technician	2	0	3	0		
Administrative Specialist	1	0	1	0		
Senior Clerk	1	0	0	0		
Engineering Intern	0	1	0	1		
Building Inspector	3	0	3	0		
Environmental Health Inspector	0	2	0	2		
Senior Environmental Health Inspector	1	0	1	0		
Health Intern	0	1	0	1		
Intern (Administrative)	0	1	0	1		
Engineering Inspector	1	0	1	0		
Property Maintenance Inspector	1	0	1	0		
Residential Building Inspector	1	0	1	0		
Plan Reviewer	0	0	1	0		
sub-total	17	5	17	5		

**VILLAGE OF ELK GROVE VILLAGE
 AUTHORIZED POSITION LIST
 SEPTEMBER 27, 2022**

DEPARTMENT POSITION	AUTHORIZED STATUS		AUTHORIZED STATUS		CHANGE	
	May 1, 2021		May 1, 2022			
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
FINANCE						
Finance Director	1	0	1	0		
Deputy Finance Director	2	0	2	0		
Management Analyst/Senior Management Analyst	2	0	1	0		
Accountant	5	0	5	0		
Payroll Coordinator	1	0	1	0		
Customer Service Assistant	3	0	3	0		
Risk Coordinator	1	0	1	0		
Residential Meter Reader	0	0	0	0		
Seasonal	0	1	0	1		
Senior Accountant	1	0	1	0		
Project Accountant	<u>0</u>	<u>0</u>	<u>1</u>	<u>0</u>		
sub-total	16	1	16	1		

**VILLAGE OF ELK GROVE VILLAGE
AUTHORIZED POSITION LIST
SEPTEMBER 27, 2022**

DEPARTMENT POSITION	AUTHORIZED STATUS May 1, 2021		AUTHORIZED STATUS May 1, 2022		CHANGE September 28, 2022	
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
PUBLIC WORKS (CORPORATE)						
Director of Public Works	1	0	1	0	1	0
Fleet Services Administrator*	1	0	1	0	1	0
Fleet Services Foreman	0	0	0	0	1	0
Public Works Foreman	3	0	3	0	3	0
Maintenance Worker	16	0	16	0	16	0
Mechanic	5	0	5	0	5	0
Management Analyst/Senior Management Analyst	1	0	1	0	1	0
Superintendent of Public Works	2	0	2	0	2	0
Building Services Foreman	1	0	1	0	1	0
Custodian	2	4	2	3	2	3
Porter	0	1	0	1	0	1
Seasonal Employee	0	17	0	17	0	17
Fleet Services Coordinator	1	0	1	0	1	0
Staff Engineer	1	0	1	0	1	0
PW Engineering Intern	0	1	0	1	0	1
Customer Service Assistant	2	0	1	0	0	0
Administrative Specialist	0	0	1	0	2	0
Cross-Seasonal Employee**	0	2	0	2	0	2
<i>(**Note: Position listed under part-time on authorization list because it is full-time for 9 months)</i>						
sub-total	36	25	36	24	37	24
<i>*Fleet Services Administrator will be deleted after November 3, 2022 retirement.</i>						

**VILLAGE OF ELK GROVE VILLAGE
 AUTHORIZED POSITION LIST
 SEPTEMBER 27, 2022**

DEPARTMENT POSITION	AUTHORIZED STATUS		AUTHORIZED STATUS		CHANGE	
	May 1, 2021		May 1, 2022		May 24, 2022	
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
PUBLIC WORKS (WATER/SEWER)						
Utility Foreman	1	0	1	0	1	0
Public Works Foreman	2	0	2	0	2	0
Maintenance Worker	13	0	13	0	13	0
Utility System Operator	3	0	3	0	3	0
Deputy Director of Public Works	1	0	0	0	1	0
Superintendent of Public Works	1	0	2	0	1	0
Seasonal Employee	0	1	0	1	0	1
sub-total	21	1	21	1	21	1

**VILLAGE OF ELK GROVE VILLAGE
 AUTHORIZED POSITION LIST
 SEPTEMBER 27, 2022**

DEPARTMENT POSITION	AUTHORIZED STATUS		AUTHORIZED STATUS		CHANGE	
	May 1, 2021		May 1, 2022			
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
<u>PUBLIC WORKS (BUSINESS LEADERS FORUM)</u>						
Dir. of Bus. Dev. & Marketing	1	0	1	0		
Chief Infrastructure Engineer	1	0	1	0		
Senior Engineer	1	0	1	0		
Engineering Technician	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>		
sub-total	4	0	4	0		

**VILLAGE OF ELK GROVE VILLAGE
AUTHORIZED POSITION LIST
SEPTEMBER 27, 2022**

DEPARTMENT POSITION	AUTHORIZED STATUS		AUTHORIZED STATUS		CHANGE	
	May 1, 2021		July 19, 2022		September 28, 2022	
	FULL TIME	PART TIME	Full Time	PART TIME	Full Time	PART TIME
ORGANIZATION TOTAL						
VILLAGE MAYOR	1	7	1	7	1	7
VILLAGE MANAGER	17	1	18	2	19	2
VILLAGE CLERK	2	0	2	0	2	0
FIRE DEPARTMENT	95	2	95	2	97	2
POLICE DEPARTMENT	109	20	108	20	108	20
COMMUNITY DEVELOPMENT	17	5	17	5	17	5
FINANCE	16	1	16	1	16	1
PUBLIC WORKS CORPORATE	36	25	36	24	37	24
PW WATER/SEWER	21	1	21	1	21	1
PW BUSINESS LEADERS FORUM	4	0	4	0	4	0
TOTAL	318	62	318	62	322	62