



**MINUTES  
REGULAR VILLAGE BOARD MEETING  
NOVEMBER 14, 2023**

**1. CALL TO ORDER – 7:07 PM**

PRESENT: Mayor Craig B. Johnson, Trustees Kathryn A. Jarosch, Christine K. Prochno, Jeffrey C. Franke, Joseph D. Bush, Tammy K. Miller

ABSENT: Trustee Stephen F. Schmidt

A Quorum was present.

Also Present: Village Manager Matthew J. Roan, Village Attorney George B. Knickerbocker, and Deputy Clerk Jennifer Mahon

**2. PLEDGE OF ALLEGIANCE / INVOCATION** – Pastor Jonah Boutell, Prince of Peace United Methodist Church

**3. APPROVAL OF MINUTES OF OCTOBER 24, 2023 - Motion to approve the Minutes of the Regular Village Board Meeting held on October 24, 2023 as submitted and dispense with the reading.**

**Moved by** Trustee Prochno                      **Seconded by** Trustee Franke

The motion was voted upon by acclamation.

**MOTION CARRIED**

**4. MAYOR & BOARD OF TRUSTEES' REPORT –**

Mayor Johnson – Our condolences for Skip Farley, former Mayor of Mount Prospect that recently passed away. He will be missed.

There will be a Special Leaf Pickup during the week of December 4-8. Please have the leaves out by the curb by 7:00 a.m.

We will announce at the December 12 Board Meeting a little change in the communication.

Cub Scouts Pack 190 visited the Village Hall to discuss local government.

I visited Salt Creek school to do 5 PE classes for grades 5-8 year olds. The PE teacher has 11 classes a day with no breaks. He does a phenomenal job.

November 4 was Coffee with the Board, and it was the biggest turnout yet.

On November 8, I went to a DARE Graduation at Link School along with Trustees Jarosch, Prochno and Village Manager Roan. The kids did a great job.

On November 9, I attended the 10<sup>th</sup> Veterans Day at Elk Grove High School. The Veterans really enjoyed it this year.

On November 10, there was a luncheon for Veterans Day at the VFW on Devon.

I met with Wingspan and the naming contest for Arlington Heights and Higgins Road we hope to announce in December or January at the latest. The Plan Commission last night passed 9-0. The RFP will be done soon, and construction will begin hopefully in the Spring. Thanks to Wingspan and the Plan Commission.

On November 13, there was the annual Joint Review Board meeting to discuss our TIF programs. We are terminating the Midway Court TIF.

The increased Property Taxes are not from the Village. We are not taxing you anything higher. This was done by a new assessment and if you want to appeal you need to talk to the County. You can appeal your taxes for next year until December at Elk Grove Township.

Tomorrow we are opening the position of Police Chief that will run through December 22. Director Mikel did a great job, but we are opening up the position. We hope to have a new Chief by early Spring.

The 25<sup>th</sup> Tree Lighting is the day after Thanksgiving. Beginning with hot chocolate and cookies at 4:00 p.m., the Holiday Concert at 4:30 p.m. and the Tree Lighting at 5:30 p.m.

The following bands will be part of our 2024 Mid-Summer Classics Concert Series: July 4 – The Beach Boys at Rotary Green, July 9- Martina McBride at Village Green, July 18 – Neon Trees at Rotary Green, July 23 – Four Tops at Village Green and July 30 – Bret Michaels at Village Green.

The President of Lions Club joined the Mayor at the podium to give the Halloween Decorating Contest winners their awards. Mayor also announced that the Lions Club is the sponsor for the 4<sup>th</sup> of July event and will now be selling beer and brats.

**Outstanding Scariest Display**

1582 Oregon Trail  
The Valez Family

**Outstanding Child Friendly Display**

1197 Leicester Road  
Schildgen Family

**Outstanding Overall Halloween Theme**

365 Trowbridge Road  
Bartodziej/Lang Family

Trustee Jarosch – I attended the DARE Graduation at Link. It is great to see how involved the Police Department is with the youth and how they have such a positive influence in teaching them about choices.

I also attended the Veterans Breakfast at Elk Grove High School. Thank you, Trustee Bush, for your efforts with the students to create an awesome breakfast.

There was a Business Ambassador Visit at CrossCountry Mortgage located at 1021-41 Bonaventure Drive.

I happened to be by Lake Cosman when our Firefighters were doing an emergency water rescue. It was very interesting to watch.

Trustee Prochno – I also attended the DARE Graduation and it is great to see our Police in the schools.

I also attended the Veterans Day Breakfast at Elk Grove High School. It was nice to see all the Veterans.

The Veterans at the VFW began their luncheon by ringing the bell with the names of the Veterans we lost over the year.

The Winter Farmers Market returns at Christus Victor Church on Saturday, November 25, from 9:00 a.m. to 1:00 p.m.

Trustee Schmidt is the President of our Sister Cities Organization, and I am the Vice-President of the Organization. We are very excited that on November 19 our Sister City students will be welcoming the students from Termini Imerese, Italy. The students will be staying with Elk Grove High School students and their families. They will shadow their Elk Grove students for eleven days and they will tour the Village Hall, and they will be our Special Guest at the Tree Lighting Ceremony.

Trustee Franke – Joe Brown with the Park District has been taking care of the fields for 43 years. Joe will be retiring on November 30<sup>th</sup>. Good Luck Joe.

Trustee Miller – Anyone who has children who have played sports knows how great our fields are at the Park District. Joe volunteered for many events. Thank you and Good Luck Joe.

I attended the Plan Commission hearing last night. I was impressed by all the questions that the Plan Commission asked.

Hope everyone has a wonderful Thanksgiving. Thank you to all of our staff & Board.

Trustee Bush – On October 28 the Elk Grove High School students along with the Community Character Coalition collected over 700 items at the Jewel and about \$400 in cash for the Elk Grove Food Pantry.

On November 12, Elk Grove High School had students assist with leaf clean up and cleaned the yards for about 10 different homes. Tomorrow I will attend the Meade Appreciation Breakfast.

**5. ACCOUNTS PAYABLE WARRANT: Motion to authorize payment of invoices as shown on the October 31, 2023 Accounts Payable Warrant in the amount of**

**\$5,644,121.10.**

**Moved by** Trustee Prochno                      **Seconded by** Trustee Miller

AYES: Trustees Franke, Jarosch, Miller, Prochno, Bush

NAYS: None

ABSENT: Trustee Schmidt

**MOTION CARRIED**

**Motion to authorize payment of invoices as shown on the November 14, 2023**

**Accounts Payable Warrant in the amount of \$869,207.84.**

**Moved by** Trustee Prochno                      **Seconded by** Trustee Bush

AYES: Trustees Franke, Jarosch, Miller, Prochno, Bush

NAYS: None

ABSENT: Trustee Schmidt

**MOTION CARRIED**

## **6. CONSENT AGENDA**

- a. Approval to concur with the 2023 combined Village and Library property tax levy determination in the amount of \$35,471,593 less the proposed abatement of \$7,678,869 for a net levy of \$27,792,725.
- b. Approval to approve the first quarter financial report ending July 31, 2023.
- c. Approval to waive the formal bidding process and award a purchase contract to K-Tech Specialty Products of Ashley, IN for the purchase of up to 34,500 gallons of winter de-icing liquid "Beet Heet" in an amount not to exceed \$60,030.
- d. Approval to award a purchase contract through the Illinois Department of Central Management Services to Cargill Incorporated of North Olmsted, OH for the delivery of up to 600 tons of bulk rock salt in the amount of \$47,334.
- e. Approval to award a purchase contract through the Illinois Department of Central Management Services to Morton Salt, Inc. of Chicago, IL for the delivery of up to 2,400 tons of bulk rock salt in the amount of \$185,832.
- f. Approval to award a professional service contract to M.E. Simpson Co., Inc. of Valparaiso, IN, for professional engineering services for a Water Distribution Leak Survey in the amount of \$50,000 from the Water and Sewer Fund.
- g. Approval to increase an existing construction contract with Advanced Rehabilitation Technology of Bryan, OH for the lining of lift station wet wells in the amount of \$42,500, for a total contract amount of \$561,646,22, from the Water & Sewer Fund.
- h. Approval to award a 5-year service contract to Flock Safety, Inc. of Atlanta, GA for the acquisition of the necessary hardware and software applications to operate an automatic license plate detection system in an amount not to exceed \$227,000, with an annual recurring cost of \$227,000.
- i. Approval to award a professional services contract to Nicholas & Associates, Inc. of Mt. Prospect, IL to act as Construction Manager and Constructor for bidding services, construction management, and administration of trade packages for the 2024 Oakton & Busse Gateway Fountain project for a total contract amount \$1,109,825. from the Busse Elmhurst Redevelopment Fund, in the amounts designated as follows:
  - 6.5% of the actual construction cost for Construction Management (\$57,460);
  - A fixed General Conditions budget (\$103,425);
  - Bonds & Insurance (\$14,940);
  - Administer various construction contracts with the lowest responsive and responsible bidder in each of two (2) trade packages (\$884,000); and
  - Reimbursable expenses (\$50,000).
- j. Approval to award a professional service contract to Red Caffeine, Inc. of Lombard, IL to continue implementation of the Beyond Business Friendly marketing campaign with a total contract amount not to exceed \$64,200 through the Business Leaders Fund.
- k. Approval to award a professional services contract with Mac Strategies Group, Inc. of Chicago, IL to provide strategic consulting and advocacy services to the Village in consulting with the State of Illinois and other governmental agencies for the 2024 calendar year in the amount of \$60,000.
- l. Approval to award a professional services contract to Storino Ramello & Durkin of Rosemont, IL to provide strategic consulting and advocacy services to the Village in

consulting with Cook County and other local agencies for the 2024 calendar year in the amount of \$48,000.

- m. Approval to award a professional services contract to Cornerstone Government Affairs, Inc. of Washington DC to provide strategic consulting and advocacy services to the Village in consulting with the State of Illinois for the 2024 calendar year in the amount of \$120,000.
- n. Approval to award a professional services contract to HR Green of McHenry, IL for engineering/bidding services, construction observation and project management services related to the demolition and restoration of property located at 570 E. Higgins Road in an amount not to exceed \$85,290 from the Higgins Corridor Redevelopment Fund.
- o. Approval to award a professional services contract to HR Green of McHenry, IL for engineering/bidding services, construction observation and project management services related to the demolition and restoration of property located at 600 E. Elk Grove Boulevard in an amount not to exceed \$85,290 from the Capital Projects Fund.
- p. Approval to adopt Ordinance No. 3837 entitled, "AN ORDINANCE OUTLINING EARNED SICK LEAVE FOR EMPLOYEES OF THE VILLAGE OF ELK GROVE VILLAGE."
- q. Approval to adopt Resolution No. 56-23 entitled, "A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A JOINT AGREEMENT BETWEEN THE ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT) AND THE VILLAGE OF ELK GROVE VILLAGE, AND APPROPRIATE FUNDS FOR CONSTRUCTION ENGINEERING AND CONSTRUCTION MATCH FOR THE LANDMEIER ROAD AND BUSSE ROAD INTERSECTION RESURFACING PROJECT."
- r. Approval to adopt Resolution No. 57-23 entitled, "A RESOLUTION ESTABLISHING REVISED PERSONNEL RULES AND REGULATIONS OF THE VILLAGE OF ELK GROVE VILLAGE EFFECTIVE JANUARY 1, 2024."
- s. Approval to authorize payment of \$2,000 in membership dues to the Illinois Municipal League for Fiscal Year 2023-2024.
- t. Approval to award a purchase contract to Eagle Point Gun/T.J. Morris & Sons of Thorofare, New Jersey for ammunition for police training in the amount of \$42,600 from the General Fund.

**Motion to authorize Consent Agenda items a-t.**

**Moved by** Trustee Franke                    **Seconded by** Trustee Jarosch

AYES: Trustees Franke, Jarosch, Miller, Prochno, Bush

NAYS: None

ABSENT: Trustee Schmidt

**MOTION CARRIED**

**7. REGULAR AGENDA**

- a. Approval of an electronic message center sign variation for At Work Sports Bar & Grill and Lively Liquors at 1170 - 1190 E. Higgins Road

**Motion to authorize Regular Agenda item a.**

**Moved by** Trustee Miller                    **Seconded by** Trustee Prochno

AYES: Trustees Franke, Jarosch, Miller, Prochno, Bush

NAYS: None

ABSENT: Trustee Schmidt

**MOTION CARRIED**

**8. PLAN COMMISSION – Village Manager Roan -**

- a. PC Docket 23-9 - Joint Public Hearing with the Plan Commission and Zoning Board of Appeals to discuss and review a complete update to the Elk Grove Zoning Ordinance which includes a modernization to reflect current best practices in zoning and development regulations. (PH 11-7-23)
- b. PC Docket 23-10 - Consideration of a request to hold a Public Hearing before the Plan Commission to consider a Petition for Rezoning, Special Use Permit for Planned Development, and Resubdivision to redevelop the site property located at the corner of Arlington Heights Road and Higgins Road in the B-1 and B-3 District into a mixed-use development consisting of residential and commercial properties (PH 11-13-23)
- c. PC Docket 23-11 - Consideration of a petition for a Special Use Permit to operate an indoor recreational facility for the purpose of operating a martial arts studio in a portion of the

building at 1651 Lively Boulevard in the I-2 Industrial District. (PH 12-04-23)

- d. Consideration of a petition submitted by Riverpoint Property Trust, LLC for Rezoning from I-2 to I-1 for property located at 751 Pratt Boulevard. (Public Hearing date to be determined.)

**9. ZONING BOARD OF APPEALS** – Village Manager Roan – No Report

**10. RECYCLING & WASTE COMMITTEE** – Trustee Franke – The last Yard Waste pickup is the week of December 1. Please don't place your leaves in the street until the day before. If you miss the leaf pickup, you can bring them over to the dumpsters by public works. Do not dump plastic bags, just the leaves.

- a. Sustainability Plan

**11. JUDICIARY, PLANNING AND ZONING COMMITTEE** – Trustee Prochno – No Report

**12. CAPITAL IMPROVEMENTS COMMITTEE** – Trustee Schmit – No Report

**13. CABLE TELEVISION COMMITTEE** – Trustee Jarosch – No Report

**14. YOUTH COMMITTEE** – Trustee Bush – No Report

**15. INFORMATION COMMITTEE** – Trustee Miller – This Saturday, November 18, the Police Department will have their 3<sup>rd</sup> annual "Stuff the Squad" toy drive at Walmart located at 801 Macham Road for the Toys for Tots.

The Marine Corps and the Community Coalition is collecting unwrapped toys for helping those less fortunate. Boxes are located all over the Community. The deadline is December 13.

All entries must be submitted for the Holiday Decorating Contest by Thursday, December 7.

There will be information for Letters to the North Pole. A Santa Mailbox will be right by the Sleigh to drop off letters for Santa.

**16. BUSINESS LEADERS FORUMS** – Trustee Schmidt – No Report

**17. HEALTH & COMMUNITY SERVICES** – Trustee Prochno - Saturday, November 11, was the last Blood collection drive for the year. There were 61 collections which helped to save 183 lives. Thank you.

**18. PERSONNEL COMMITTEE** – Trustee Schmidt – No Report

**19. AIRPORT UPDATE** – Mayor Johnson – No report yet.

**20. PARADE COMMITTEE** – Mayor Johnson – No meeting until next February.

**21. MID-SUMMER CLASSICS CONCERT SERIES UPDATE** – Mayor Johnson – On July 4 - The Beach Boys at Rotary Green, July 9- Martina McBride at Village Green, July 18 – Neon Trees at Rotary Green, July 23 – Four Tops at Villag Green and July 30 – Bret Michaels at Village Green.

**22. SPECIAL EVENTS COMMITTEE** – Mayor Johnson – Tree Lighting on November 24.

**23. LIQUOR COMMISSION** – Mayor Johnson – No Report

**24. REPORT FROM VILLAGE MANAGER** – No Report

**25. REPORT FROM VILLAGE CLERK** – No Report

**26. UNFINISHED BUSINESS** – No Report

**27. NEW BUSINESS** – Have a great Thanksgiving with your family.

**28. PUBLIC COMMENT – 8:00 p.m.**

Jane Gregga thanked the Board for supporting Wreaths Across America. The event is coming up again on Saturday, December 16. Everyone is welcome to attend. To make a donation go to [Wreathscrossamerica.org](http://Wreathscrossamerica.org) and search for the Elk Grove Cemetery to donate a wreath. Many elected officials will be present.

Jeff Snyder, thank you for being cordial at the last Town Hall meeting. The curve on west Biesterfield and David has warning signs. The fatality at Debra and Robin. There is also a third curve that could that also needs a sign. Mayor stated that we will have our officers check into it. I had a pleasure to get winter tires for my year last year.

Does the Village use winter tires for their vehicles? I would suggest maybe a pilot run. Mayor stated that we will take it under advisement.

The final thought is in KTI's from one or two departments while the Mayor is talking. The Manager stated that we are working on that.

Congratulations to the Fire Department on their new rating. At the Town Hall you mentioned the accreditation for Community Development. What about Public Works? The Director of Public Works said that they will submit our 75% submittal in December. We should have our final review in March or April. They've been working on it for 3 years.

**Motion to reconvene into Executive Session.**

**Moved by** Trustee Bush                      **Seconded by** Trustee Franke

AYES: Trustees Prochno, Bush, Franke, Jarosch, Miller

NAYS: None

ABSENT: Trustee Schmidt

**MOTION CARRIED**

**29. ADJOURNMENT - Motion to adjourn the Village Board Meeting at 8:14 PM.**

**Moved by** Trustee Bush                      **Seconded by** Trustee Miller

AYES: Trustee Bush, Franke, Jarosch, Prochno, Miller

NAYS: None

ABSENT: Trustee Schmidt

**MOTION CARRIED**

**Loretta M. Murphy, Village Clerk**

**Mayor Craig B. Johnson**