



AGENDA
REGULAR VILLAGE BOARD MEETING
MARCH 26, 2024
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

INVOCATION (PASTOR STEFAN POTUZNİK, CHRISTUS VICTOR LUTHERAN CHURCH)

3. APPROVAL OF MINUTES OF MARCH 12, 2024

4. MAYOR & BOARD OF TRUSTEES' REPORT

5. ACCOUNTS PAYABLE WARRANT: MARCH 26, 2024 \$ 474,011.66

6. CONSENT AGENDA

- a. Consideration of a request from the Elk Grove Lions Club to waive the FY 2024-25 liquor license fee (Class D), business license fee, and temporary water connection permit fee for the use of a fire hydrant for non-firefighting purposes, for the July 4, 2024 Concert Event at Rotary Green in the amount of \$2,275.

(Elk Grove Lions Club is seeking a waiver of the FY 2024-25 business license fees for one (1) liquor license - Class D (\$2,100), one (1) food dealer license (\$100), and one (1) fire hydrant deposit and connection permit fee (\$75).

(It has been past practice of the Village Board to grant fee waivers for governmental and non-profit organizations.

(The Director of Finance recommends approval.)

- b. Consideration of requests from Shinnyo-en USA Chicago Temple, 120 E. Devon Avenue, to waive permit fees in the amount of \$35,369.50 for the following projects:
- Expanding the parking area, regrading the storm water detention area, and installing landscaping around the new monument sign in the amount of \$7,804;
 - Installing a new digital monument sign and replacing the wall plaque on the brick fence in the amount of \$921; and

- Renovating the interior of the building in the amount of \$26,644.50.

(It has been past practice of the Village Board to grant fee waivers for governmental and non-profit organizations.

(The Director of Community Development recommends approval.)

- c. Consideration to waive the formal bidding process and award a purchase contract to KBI Warehouse & Distribution Center of Manchester, IA for the purchase of a KBI-VPH 3-1720-HD Portable Screening Bucket in the amount of \$45,080 from the FY2025 General Fund.

(Funds have been budgeted in the FY2025 General Fund for a Portable Screening Bucket.

(The KBI-VPH 3-1720-HD Portable Screening Bucket is available from KBI Warehouse & Distribution Center of Manchester, IA, in the amount of \$45,080.

(KBI Warehouse & Distribution Center is the sole distributor of ViperMetal Products, the manufacturer of the screening bucket identified for purchase by the Public Works Department.

(Adequate funds are available in the FY2025 General Fund.

(The Director of Public Works recommends approval.)

- d. Consideration to award a professional service contract to Ayres Associates Inc. of Madison, WI for aerial orthophotography and planimetric mapping updates as part of the GIS Consortium purchasing agreement in the amount of \$46,535 from the BLF Fund.

(Elk Grove Village has been a member of the GIS Consortium since 2008.

(The GIS Consortium (GISC) is a group of local communities that have worked together to develop a cost-effective solution for implementing geographic information systems (GIS) and related technologies.

(One of those cost-effective solutions is to purchase aerial photography/mapping in bulk through the Consortium's 42 municipalities.

(The GIS Consortium Board of Directors appointed a Base Mapping Committee to initiate a selection process for a photogrammetric mapping consultant, and Ayres Associates was the selected vendor.

(As part of the pricing agreement, Ayres Associates uses economies of scale to provide their services at a reduced price.

(As part of this year's mapping program, Ayres Associates will produce updated aerial imagery of the Village and perform planimetric imagery updates within the Elk Grove Village community.

(The Public Works Director recommends approval.)

- e. Consideration to award a professional service contract to Christopher B. Burke Engineering, Ltd. of Rosemont, IL for design engineering services for the Brantwood Avenue Water Main Lining project in the amount of \$61,530 from the Water & Sewer Fund.

(A proposal was solicited from Christopher B. Burke Engineering, Ltd. of Rosemont, IL for Design Engineering Services to develop contract plans and specifications for a water main lining project along Brantwood Avenue from Arlington Heights Road to John F. Kennedy Boulevard in the amount of \$61,530.

(Christopher Burke Engineering has successfully completed design engineering services on several successful water main lining projects within the Chicago region.

(Adequate funds have been allocated in the FY2025 Water & Sewer Fund.
(The Director of Public Works recommends approval.)

- f. Consideration to award a professional engineering services contract to Engineering Enterprises, Inc. of Sugar Grove, IL to update the Village's 5-Year Roadway Capital Plan in the amount of \$129,601 from the Capital Project Fund.

(A proposal for professional engineering services was solicited from Engineering Enterprises, Inc. of Sugar Grove, IL to update the Village's 5-Year Roadway Capital Plan. (Engineering Enterprises, Inc. developed the Village's Pavement Management Plan in 2020.

(Adequate funds are budgeted and available in the FY2024 Capital Projects Fund.
(The Director of Public Works recommends approval.)

- g. Consideration to award a professional service contract to Engineering Resource Associates, Inc. of Warrenville, IL to provide the necessary construction engineering services for the residential roadway resurfacing program, in the amount not to exceed \$192,792 from the Capital Project Fund.

(Engineering Resource Associates, Inc. submitted a proposal to provide the necessary construction engineering services for the 2024 Residential Roadway Resurfacing Program.

(Engineering Resource Associates has successfully completed construction supervision for many municipalities in the Chicago region, and has an excellent reputation in construction engineering.

(Adequate funds for the project have been allocated in the FY2024 and FY2025 Capital Project Fund.

(The Director of Public Works recommends approval.)

- h. Consideration to increase a professional service contract with Engineering Enterprises Inc. of Sugar Grove, IL for Design Engineering Services for the Landmeier Road and Busse Road Intersection Rehabilitation project by \$75,935 to a total amount of \$222,642 from the Busse-Elmhurst Redevelopment Fund.

(On Tuesday, June 21, 2022, the Village awarded a professional service contract to Engineering Enterprises Inc. of Sugar Grove, IL for Design Engineering Services for the Landmeier Road and Busse Road Intersection Rehabilitation project.

(Supplemental engineering services are needed, as the project scope now includes work to accommodate future ten-foot wide bike paths along each side of Busse Road. A temporary traffic signal design is required to relocate a traffic signal mast arm, as well as a resubmittal of the project development report and additional permitting from IDOT geometrics and drainage divisions.

(Engineering Enterprises Inc. of Sugar Grove, Illinois submitted a proposal for supplemental Design Engineering Services for this intersection rehabilitation project for the amount of \$75,935.

(Adequate funds are available in the Busse-Elmhurst Redevelopment Fund.

(The Director of Public Works recommends approval.)

- i. Consideration to award a professional service contract to Civiltech Engineering of Itasca, IL to provide the necessary construction engineering services for the Business Park resurfacing program, in the amount not to exceed \$319,694 from the BLF Fund.

(Civiltech Engineering, Inc. submitted a proposal to provide the necessary construction engineering services for the Business Park Resurfacing Program, for the extent of the 2024-2025 fiscal year.

(Civiltech staff will assist with additional construction inspections and surveying, as needed.

(Civiltech has successfully completed construction supervision for numerous Village projects, has an excellent reputation in construction engineering, and has been fulfilling this role successfully for several years.

(Adequate funds for the project have been allocated in the FY2025 Business Leaders Forum Fund.

(The Director of Public Works recommends approval.)

- j. Consideration to award a construction contract to Globe Construction, Inc. of Addison, IL for the 2024 Village-Wide Concrete Replacement Program in an amount not to exceed \$675,000 from the FY2025 Capital Project and FY2024 and FY2025 Water & Sewer Funds.

(On Thursday, March 14, 2024, the Village opened sealed bids for the 2024 Village-Wide Concrete Replacement Program.

(The lowest responsive and responsible bid was received from Globe Construction Inc. of Addison, IL.

(Adequate funds are available in the FY2025 Capital Project and FY2024 and FY2025 Water & Sewer Funds.

(The Director of Public Works recommends approval.)

- k. Consideration to adopt Resolution No. 15-24 authorizing the Village to participate in the Mission Square Retirement Health Savings Plan for Village of Elk Grove Village.

(The adoption of the new Retirement Health Savings Plan is technical in nature to ensure the plan follows IRS Guidelines. Assets of the Plan shall be held in trust, with the employer, for the exclusive benefit of Plan participants and their beneficiaries.

(The assets of the Plan shall not be diverted to any other purpose prior to the satisfaction of all liabilities of the Plan.)

7. REGULAR AGENDA

8. PLAN COMMISSION - Village Manager Roan

- a. PC Docket 24-1 - A public hearing to consider a Special Use Permit for modifications to a Planned Development by altering the existing site plan to add six (6) pickleball courts and lighting for the pickleball court and the soccer field at 711 Chelmsford Lane. (PH 03-18-2024)
- b. Consideration of a request to hold a Public Hearing before the Plan Commission to consider a Petition for a Special Use Permit to construct an electrical substation for the property at 1000 Oakton Street. (Public Hearing date yet to be determined.)
- c. Consideration of a petition submitted by Riverpoint Property Trust, LLC for Rezoning from I-2 to I-1 for property located at 751 Pratt Boulevard. (Public Hearing date yet to be determined.)

- 9. ZONING BOARD OF APPEALS - Village Manager Roan**
 - a. ZBA Docket 24-1 - A Public Hearing for a variation of the Elk Grove Village Zoning Ordinance as it pertains to permitted locations for fences in residential zoning districts for property located at 400 Bianco Drive. (PH 03-14-24)
- 10. RECYCLING & WASTE COMMITTEE - Trustee Franke**
 - a. Sustainability Plan
- 11. JUDICIARY, PLANNING AND ZONING COMMITTEE - Trustee Prochno**
- 12. CAPITAL IMPROVEMENTS COMMITTEE - Trustee Schmidt**
- 13. CABLE TELEVISION COMMITTEE - Trustee Jarosch**
- 14. YOUTH COMMITTEE - Trustee Bush**
- 15. INFORMATION COMMITTEE - Trustee Miller**
- 16. BUSINESS LEADERS FORUMS - Trustee Schmidt**
- 17. HEALTH & COMMUNITY SERVICES - Trustee Prochno**
- 18. PERSONNEL COMMITTEE - Trustee Schmidt**
- 19. AIRPORT UPDATE - Mayor Johnson**
- 20. PARADE COMMITTEE - Mayor Johnson**
- 21. MID-SUMMER CLASSICS CONCERT SERIES UPDATE - Mayor Johnson**
- 22. SPECIAL EVENTS COMMITTEE - Mayor Johnson**
- 23. LIQUOR COMMISSION - Mayor Johnson**
- 24. REPORT FROM VILLAGE MANAGER**
- 25. REPORT FROM VILLAGE CLERK**
- 26. UNFINISHED BUSINESS**
- 27. NEW BUSINESS**
- 28. PUBLIC COMMENT**
- 29. ADJOURNMENT**

In compliance with the Americans with Disabilities Act and other applicable Federal and State laws, the meeting will be accessible to individuals with disabilities. Persons requiring auxiliary aids and/or services should contact the Village Clerk, preferably no later than five days before the meeting.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE VILLAGE OF ELK GROVE VILLAGE TO PARTICIPATE IN THE MISSION SQUARE RETIREMENT HEALTH SAVINGS PLAN

WHEREAS, the Employer has employees rendering valuable services; and

WHEREAS, the establishment of a retirement health savings plan for such employees serves the interests of the Employer by enabling it to provide reasonable security regarding such employees' health needs during retirement, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel; and

WHEREAS, the Employer has determined that the establishment of a retirement health savings plan to be administered by Mission Square and/or its affiliates serves the above objectives; and

WHEREAS, the Employer desires that its retirement health savings plan (the "Plan") be administered by Mission Square and/or its affiliates.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Elk Grove Village, Counties of Cook and DuPage, Illinois as follows:

Section 1: That the Employer hereby adopts the Plan in the form of the Mission Square Retirement Health Savings Plan.

Section 2: That the assets of the Plan shall be held in trust, with the Employer serving as trustee, for the exclusive benefit of Plan participants and their beneficiaries, and the assets of the Plan shall not be diverted to any other purpose.

Section 3: That the assets of the Plan shall not be diverted to any other purpose prior to the satisfaction of all liabilities of the Plan.

Section 4: That the Employer, the Village of Elk Grove Village, executes the Declaration of Trust of the Village of Elk Grove Village Integral Part Trust in the form of the model integral part trust agreement made available by Mission Square.

Section 5: That this Resolution shall be in full force and effect from and after its passage and approval according to law.

VOTE: AYES: _____ NAYS: _____ ABSENT: _____

PASSED this _____ day of _____ 2024

APPROVED this _____ day of _____ 2024

APPROVED:

Mayor Craig B. Johnson
Village of Elk Grove Village

ATTEST:

Loretta M. Murphy, Village Clerk

Res, Mission Square RHS