



## RESIDENTIAL KITCHEN REMODEL CHECKLIST

### PERMIT APPLICATION & SUBMITTAL REQUIREMENTS

- Complete a building permit application online by visiting our [Online Permitting Portal](#)
- Electrical contractor shall provide a letter of intent and a copy of their electrical license.
- Plumbing contractor shall provide a state plumbing contractor's license (055) and a letter of intent.
- All other contractors must obtain a Village Contractors license prior to issuance of permit (No insurance or bond required).
- Provide contract or proposal.
- Submit drawings/sketches that indicate:
  - Existing and proposed floor plan with dimensions.
  - Two (2) dedicated 20-amp small appliance branch circuits required at the counters.
  - All kitchen counter receptacles shall be GFCI protected and tamper resistant.
  - The circuits supplying the outlets shall be arc fault protected.
  - GFCI protection is required on the outlet that supplies the dishwasher.
  - Counter receptacles shall be spaced so no point along the counter is more than 24" to receptacle. Receptacles shall be located within 24" of the edge of the sink, stove, refrigerator, and counter edge.
  - The individual dwelling unit shall be equipped with carbon monoxide and smoke detectors located as required per the 2024 International Residential Code as amended by EGV.
    - At least one (1) hardwired detector is required on the level of the home being modified within the general vicinity of the modification work. All other detectors are permitted to be battery operated and must be interconnected. One detector is required on each floor.**
  - The kitchen sink waste shall be 2".
  - The kitchen exhaust shall discharge directly to the exterior.
  - Verify no "load" bearing walls are being removed or altered.
- Must comply with the following codes:
  - 2024 International Residential, Mechanical & Fuel Gas Codes
  - 2014 Illinois Plumbing Code
  - 2023 National Electrical Code
  - 2021 International Energy Conservation Code w/ Illinois Amendments

### **INSPECTIONS:**

Inspections are scheduled by calling (847) 357-4220 between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. Please have the **permit number** and **site address** ready. In addition, please allow a minimum of 24 hours when scheduling an inspection.

- Framing
- Electrical
- Mechanical
- Plumbing
- Final

