



RESIDENTIAL BRICK PAVER DRIVEWAY AND APRON CHECKLIST

PERMIT APPLICATION & SUBMITTAL REQUIREMENTS:

- Complete an engineering permit application online by visiting our [Online Permitting Portal](#)
- Contractors must obtain a Village contractor license prior to issuance of permit.
 - Surety Bond and Certificate of Insurance are required for Right-of-Way work. See form [here](#).
- Copy of contract or proposal.
- Apron only: Homeowner shall sign attached hold harmless.
- Submit a plat of survey clearly identifying the location and dimensions of the proposed work.
 - Driveways shall be located a minimum of two feet (2') from the side property line.
 - A driveway's maximum width shall be twenty feet (20') for residences with a one (1)-car garage opening.
 - A driveway's maximum width shall be thirty feet (30') for residences with a two (2) or three (3) car garage opening.
 - The apron width at the curb shall not extend past the property line, and the apron must be 2' from the side property line at the public sidewalk.
 - Driveway aprons shall have a two-foot (2') or three-foot (3') flare.
 - Fire hydrants, light post, etc. shall remain a minimum distance of three feet (3') from the edge of apron. Trees shall remain a minimum of five feet (5') from the edge of apron.
- Brick Paver Requirements:
 - Brick paver driveway and apron shall not be installed on a wet or frozen base. See [Temperature Limitations](#)
 - See [brick paver drive apron detail](#).
 - Construction shall follow the manufacturer's specifications and installation guide. A copy of the specifications and/or installation guide must be submitted at the time of permit application and are made a part of the permit. The aggregate base is required to be a minimum of twelve inches (12") of compacted CA-6.
 - Brick pavers shall not be installed over the public sidewalk.
 - Grass pavers (or landscaping pavers) are not approved for driveway or apron construction.
 - Adequate edge restraint shall be provided along the perimeter of all driveways and aprons. The use of paver curbs, concrete curb, and edge strip (plastic or metal) or existing structures are approved restraint systems. ([See Edge Restraint Details](#))
 - The Village recommends that a sealer be placed on the brick pavers after installation.
 - Vegetation and excavated material removed during the installation must be removed from the property and disposed of properly.

INSPECTIONS:

Inspections are scheduled by calling (847) 357-4220 between the hours of 8:00a.m. and 5:00p.m. Monday through Friday. Please have the **permit number** and **site address** ready. In addition, please allow a minimum of 24 hours when scheduling the following required inspections:

- BRICK PAVER BASE**
- FINAL** - Once restoration is complete and vegetation is established

