

DEMOLITION PERMIT CHECKLIST

PERMIT APPLICATION & SUBMITTAL REQUIREMENTS:

	Comple	te an engineering permit application online by visiting our Online Permitting Portal.
	Submit	a plat of survey or site plans clearly identifying the following:
	0	Disconnection of the sanitary service from the sewer main.
		 An NRI is required from the MWRD.
		 Remove the existing tee or wye.
		 All sanitary sewer mains are lined, LMK non-shear couplings with liner end seals are required.
	0	Disconnection of the water service from the water main.
		 The valve box or valve vault, service line, and tee shall be removed.
		 Remove five feet (5') of pipe on each side of the existing tee connection. Replace the removed section
		with class 52 DIP water main and fasten with mega lug fittings.
		 B-box and copper service line shall be removed.
		 The corporation stop shall be closed and capped using a Ford Abandoned Corporation Cap.
		Add a note on the plan stating "The contractor must call a week in advance to schedule a shutdown
		of the water with the Public Works Department (847) 734-8800. Contractors shall not exercise village
		valves."
	0	Building and accessory structure demolition.
	0	Pavement removal.
	0	Soil erosion control measures.
	0	Proposed grading and contours.
	0	Proposed restoration. Note that sod is required for all parkway restoration.
	 □ Cook County Demolition Permit is required. □ Supply dry utility disconnect letters. 	
	Existing	water meter must be returned to the Public Works Department located at 450 E. Devon Avenue, Elk Grove
		IL 60007.
	If there	is an elevator or permitted lift, an Installation Placed Out of Service form must be submitted with the demolition
	permit.	<u> </u>
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INCDE	CTIONS	
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Inspect	ions may	be scheduled by calling (847) 357-4220 between the hours of 8:00 a.m. and 5:00 p.m. Monday
through	Friday. I	Please have the permit number and site address ready. In addition, please allow a minimum of 24
hours w	hen sche	duling an inspection.
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⊔ Be	iore utilit	y Disconnects

☐ Before Utility Repairs