



AGENDA

REGULAR VILLAGE BOARD MEETING

October 8, 2019

7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

INVOCATION (PASTOR JINTAEK CHUNG, TRINITY GOSPEL CHURCH)

3. APPROVAL OF MINUTES OF SEPTEMBER 24, 2019

4. MAYOR & BOARD OF TRUSTEES' REPORT

5. ACCOUNTS PAYABLE WARRANT: SEPTEMBER 30, 2019	\$ 3,141,154.55
OCTOBER 8, 2019	\$ 773,945.46

6. CONSENT AGENDA

- a. Consideration of a request from the Elk Grove Park District (1000 Wellington Avenue) to waive permit fees for parking lot improvements in the amount of \$545.

(It has been past practice of the Village Board to grant fee waivers for governmental and non-profit organizations.

(The Director of Community Development recommends approval.)

- b. Consideration of a request from the Kenneth Young Center (1001 Rohlwing Road) to waive permit fees for the build out of an in-house pharmacy in the amount of \$750.

(It has been past practice of the Village Board to grant fee waivers for governmental and non-profit organizations.

(The Director of Community Development recommends approval.)

- c. Consideration to approve the fourth quarter financial report ending April 30, 2019.

(As part of the new financial software system, staff has created quarterly financial reports comparing year to date numbers to the prior year.

(The Director of Finance recommends approval.)

- d. Consideration to award a professional service contract to Engineering Enterprises, Inc. of Sugar Grove, IL for Phase II Engineering Services for the Vermont Drive and Gibson Drive Roadway Improvements project in the amount of \$120,149 from the Capital Project

Fund.

(The Village requested a proposal from Engineering Enterprises, Inc. to provide Phase II Engineering Services for the Vermont Drive and Gibson Drive Roadway Improvements project.

(Engineering Enterprises, Inc. submitted a proposal in the amount of \$120,149.

(Engineering Enterprises, Inc. has successfully completed design for numerous surrounding Municipalities on similar projects.

(Adequate funds are available in the Capital Projects Funds.

(The Director of Public Works recommends approval.)

- e. Consideration to award a construction contract to the lowest responsive and responsible bidder Martam Construction, Inc., of Elgin, IL for the Median Enhancement - Rohlwing Road (IL Rte 53) project in the amount of \$1,159,623 from the Capital Project Fund.

(On Thursday, September 26, 2019, the Village opened sealed bids for the Median Enhancement - Rohlwing Road project.

(The project will include removal of the brick paver crosswalks and installation of decorative thermoplastic crosswalks, ADA ramps and sidewalk improvements, landscaping of medians and parkways, and irrigation work along Rohlwing Road from Devon Avenue to White Trail.

(The lowest responsive and responsible bid was received from Martam Construction, Inc., of Elgin, Illinois in the amount of \$1,159,263.

(The Director of Public Works recommends approval.)

- f. Consideration to award funding for workforce and business development support consistent with the Village's Economic Development Vision for Business Excellence as presented to the Village Board of Trustees for the Golden Corridor Advanced Manufacturing Partnership, Next Level Northwest, and ENCLAVE for Entrepreneurs not to exceed total collective amount of \$102,000 funded through the Busse Elmhurst TIF.

(An important component of the Village's Vision for Business Excellence is supporting workforce development and entrepreneurship education.

(Feedback from the Village's Business Ambassador Program indicates that the biggest hurdle companies face is recruiting skilled employees and having the tools and knowledge to grow their businesses.

(The Village endeavors to be a public sector leader in this arena by underwriting a full suite of business development tools to address this current need. They include:

(Next Level Northwest (NLNW) NLNW is not for profit 501c3. NLNW provides free coaching to regional business to help better understand their business operations. NLNW is partnership with four other communities including Schaumburg, Hoffman Estates, Rolling Meadows, and Hanover Park. Currently NLNW has coached six companies. The annual sponsorship cost is \$15,000.

(Golden Corridor Advanced Manufacturing Partnership (GCAMP). GCAMP is a not for profit 501c3. GCAMP strives to educate high school students on careers opportunities in manufacturing. GCAMP is a public private partnership. Public sector support comes from Elk Grove Village, Hoffman Estates and Schaumburg. The annual sponsorship cost is \$15,000.

(ENCLAVE for Entrepreneurs (ENCLAVE) ENCLAVE runs the Founders1st™ Academy. The Founders1st™ Academy is a highly immersive workshop on business competency planning. The program is open to between fourteen and twenty four business leaders. The ten month program costs \$300 per person a month.

(The Director of Business Development and Marketing recommends approval of funding for the aforementioned initiatives.)

- g. Consideration to adopt Ordinance No. 3632 amending Ordinance 3616 by correcting two sections regarding the regulations for development in special flood hazard areas.

(This ordinance amends Section 8-11-2 of the Regulations by changing the last sentence of said definition of Development to replace the word "more" with the word "less" than 10 days in a calendar year instead.

(This ordinance amends Section 8-11-6-C-8 of the Regulations to insert the word "feet (5)" before the word below.

(The Director of Community Development recommends approval.)

- h. Consideration to adopt Ordinance No. 3633 amending the hours of operation for Class MB licensee by extending the hours to conduct business for holidays.

(This Ordinance will allow to permanently extend the hours to conduct business for holidays.)

- i. Consideration to adopt Ordinance No. 3634 amending Section X-C-ii-a of the Design Guidelines of the Elk Grove Technology Park by permitting two (2) wall mount signs on a building for corner tenants.

(Due to the size of the buildings in the Elk Grove Technology Park and the expected traffic flow, the developer has requested permission for two (2) wall mount signs be allowed for corner tenants of a building.

(Staff finds and believes it is in the best interest of the Village to amend the design guidelines as requested.

(This Ordinance amends Section X-C-ii-a of the design guidelines to allow corner businesses to have two (2) wall mount signs, one on each corner side of the building.)

- j. Consideration to adopt Ordinance No. 3635 granting a Special Use permit to 1400 Busse, LLC to construct and operate a Jimmy John's drive-thru restaurant as part of a multi-tenant retail building in the B-2 General Business District for property located at 1420-1428 Busse Road, Elk Grove Village.

(At the request of the Mayor, the consensus of the Board of Trustees was to direct the Village Attorney to prepare the paperwork for this item to appear on the next Village Board Agenda for a vote.

(This item was discussed at the September 24, 2019 Village Board Meeting and currently appears under Unfinished Business.)

- k. Consideration to adopt Resolution No. 60-19 authorizing the Mayor and Village Clerk to execute a Comprehensive Tree Planting Agreement between the Village of Elk Grove Village and St. Aubin Nursery and Landscaping, Inc.

(St. Aubin has previously entered into Agreements with respect to planting of trees for the years 2021, 2022 and 2023.

(The Village shall have the right to extend this Agreement for an additional two years at the 2023 price of \$170.00 per tree.)

1. Consideration to adopt Resolution No. 61-19 authorizing the Mayor and Village Clerk to execute a Comprehensive Tree Harvesting Agreement between the Village of Elk Grove Village and Eugene A. de St. Aubin & Bros., Inc.

(St. Aubin has previously entered into Agreements with respect to planting of trees for prior and future years.

(The Village is desirous of establishing one uniform tree planting cost for the years of 2021 through 2023, including the right to extend this agreement for an additional two years.)

7. REGULAR AGENDA

8. PLAN COMMISSION - Village Manager Rummel

- a. PC Docket 19-11 - Request granted for a Public Hearing to consider a petition for a Special Use permit to operate a 24-hour automobile/truck fueling station and convenience store at property located at 1900 Busse Road. (PH 10-07-19)
- b. Request granted for a Public Hearing to consider Text Amendments to Section 2-2 and 3-6:B of the Elk Grove Zoning Ordinance regarding principal structures. (Public Hearing date has not yet been established.)

9. ZONING BOARD OF APPEALS - Village Manager Rummel

- a. ZBA Docket 19-5 - A Public Hearing for a variation from the Elk Grove Village Zoning Ordinance as it pertains to permitted locations for fences in residential zoning districts for property located at 1666 Minnesota Drive (PH 10-10-19).

10. YOUTH COMMITTEE - Trustee Franke

11. BUSINESS LEADERS FORUMS - Trustee Lissner

12. CABLE TELEVISION COMMITTEE - Trustee Lissner

13. HEALTH & COMMUNITY SERVICES - Trustee Czarnik

14. INFORMATION COMMITTEE - Trustee Lissner

15. RECYCLING & WASTE COMMITTEE - Trustee Feichter

16. PARADE COMMITTEE - Trustee Czarnik

17. PERSONNEL COMMITTEE - Trustee Franke

18. JUDICIARY, PLANNING AND ZONING COMMITTEE - Trustee Prochno

- a. Telecommunication Facilities

19. CAPITAL IMPROVEMENTS COMMITTEE - Trustee Czarnik

20. AIRPORT UPDATE

21. MID-SUMMER CLASSICS CONCERT SERIES UPDATE - Mayor Johnson

22. SPECIAL EVENTS COMMITTEE - Mayor Johnson

23. LIQUOR COMMISSION - Mayor Johnson

24. REPORT FROM VILLAGE MANAGER

25. REPORT FROM VILLAGE CLERK

26. UNFINISHED BUSINESS

- a. Village Attorney- Prepare the necessary paperwork for a Special Use permit to operate a drive-thru restaurant at 1420-1428 Busse Road.

27. NEW BUSINESS

28. PUBLIC COMMENT

29. ADJOURNMENT

In compliance with the Americans with Disabilities Act and other applicable Federal and State laws, the meeting will be accessible to individuals with disabilities. Persons requiring auxiliary aids and/or services should contact the Village Clerk, preferably no later than five days before the meeting.

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE 3616 BY CORRECTING TWO SECTIONS REGARDING THE REGULATIONS FOR DEVELOPMENT IN SPECIAL FLOOD HAZARD AREAS

BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Elk Grove Village, Cook and DuPage Counties, Illinois as follows:

Section 1: That the Definition of “Development” set forth in Section 8-11-2 of the Regulations be amended by changing the last sentence of said definition to read as follows:

If a travel trailer or recreational vehicle is on site for less than 180 days in a calendar year, it must be fully licensed and ready for highway use;

Section 2: That Section 8-11-6-C-8 of the Regulations be amended to read as follows:

8. The basement floor shall be at an elevation that is no more than five feet (5') below the BFE.

Section 3: That this ordinance shall be in full force and effect from and after its passage and approval according to law.

VOTE: AYES: _____ NAYS: _____ ABSENT: _____

PASSED this _____ day of _____ 2019.

APPROVED this _____ day of _____ 2019.

APPROVED:

Mayor Craig B. Johnson
Village of Elk Grove Village

ATTEST:

Loretta M. Murphy, Village Clerk

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE HOURS OF OPERATION FOR CLASS MB LICENSES BY
EXTENDING THE HOURS TO CONDUCT BUSINESS FOR HOLIDAYS**

BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Elk Grove Village, Counties of Cook and DuPage, Illinois as follows:

Section 1: That Section 3-3-6-L of the Village Code is hereby amended by changing the first paragraph thereof to read as follows:

L. The retail portion of the microbrewery may conduct business from three o'clock (3:00) P.M. through ten o'clock (10:00) P.M. on Monday, Tuesday and Wednesday, twelve o'clock (12:00) noon through ten o'clock (10:00) P.M. on Thursday and Friday, eleven o'clock (11:00) A.M. to ten o'clock (10:00) P.M. on Saturday, and from eleven o'clock (11:00) A.M. through eleven o'clock (11:00) P.M. on Sundays and the following holidays:

- New Year's Eve
- New Year's Day
- St. Patrick's Day
- Memorial Day
- 4th of July
- Labor Day
- Thanksgiving Eve
- Christmas Day

Section 2: That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

VOTE: AYES: _____ NAYS: _____ ABSENT: _____

PASSED this _____ day of _____ 2019.

APPROVED this _____ day of _____ 2019.

APPROVED:

**Mayor Craig B. Johnson
Village of Elk Grove Village**

ATTEST:

Loretta M. Murphy, Village Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION X-C-ii-A OF THE DESIGN GUIDELINES OF THE ELK GROVE TECHNOLOGY PARK BY PERMITTING TWO (2) WALL MOUNT SIGNS ON A BUILDING FOR CORNER TENANTS

WHEREAS, the Planning Ordinances referenced in Section 3.02 of the Technology Park Redevelopment Agreement establish design guidelines for the park; and

WHEREAS, the current guidelines permit only one (1) wall mount sign for each business; and

WHEREAS, due to the size of the buildings in the Technology Park and the expected traffic flow, the developer has requested permission for two (2) wall mount signs for corner tenants of a building and staff has recommended that the requested amendment be approved; and

WHEREAS, the Mayor and Board of Trustees, after having considered the recommendation of staff, find and believe it is in the best interest of the Village to amend the design guidelines as requested.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Elk Grove Village, Counties of Cook and DuPage, State of Illinois as follows:

Section 1: That Section X-C-ii-a of the design guidelines for the Elk Grove Technology Park be amended to read as follows:

- a. There shall be a limit of one (1) wall mount sign per business provided that corner businesses shall be permitted to have two (2) wall mount signs, one on each corner side.

Section 2: That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

VOTE: _____ **AYES:** _____ **NAYS:** _____ **ABSENT:** _____

PASSED this _____ day of _____ 2019.

APPROVED this _____ day of _____ 2019.

APPROVED:

Mayor Craig B. Johnson
Village of Elk Grove Village

ATTEST:

Loretta M. Murphy, Village Clerk

ORDINANCE NO. _____

AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO 1400 BUSSE, LLC TO CONSTRUCT AND OPERATE A JIMMY JOHN'S DRIVE-THRU RESTAURANT FOR PROPERTY LOCATED AT 1420-1428 BUSSE ROAD, ELK GROVE VILLAGE

WHEREAS, the Plan Commission of the Village of Elk Grove Village, sitting as a Zoning Commission, considered the question of granting a Special Use Permit to 1400 Busse, LLC to construct and operate a Jimmy John's drive-thru restaurant for property located at 1420-1428 Busse Road, Elk Grove Village, Illinois, which property is located in a B-2 General Business District; and

WHEREAS, the Mayor and Board of Trustees, after having reviewed the recommendation and finding of said Plan Commission, find and believe that it is in the best interest of the Village to grant the Special Use as conditioned by the Plan Commission;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Elk Grove Village, Counties of Cook and DuPage, Illinois as follows:

Section 1: That there be granted a Special Use Permit to 1400 Busse, LLC to permit the construction and operation of a Jimmy John's drive-thru restaurant in a B-2 General Business District for property located at 1420-1428 Busse Road, Elk Grove Village, Illinois subject to the following conditions:

1. The site/facility shall be constructed in compliance with all Village Codes and in substantial conformance with the following plans submitted by the Petitioner:
 - a. Site Plan prepared by Vari Johnson Architects, Ltd with date of receipt of 9/12/2019;
 - b. Landscape Plan prepared by Vari Johnson Architects, Ltd, with date of receipt of 8/28/2019; and
 - c. Elevations with date of receipt of 8/28/2019.
2. The Petitioner shall be required to remove the existing pole sign and construct a new monument sign in substantial conformance with the Signage Plan prepared by Vari Johnson Architects, Ltd with date of receipt of 8/28/2019.

Section 2: That this Special Use Permit is only valid for 1400 Busse, LLC (Jimmy John's) at 1420-1428 Busse Road and expires at the time that Jimmy John's is no longer located at the subject property.

Section 3: That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

VOTE: AYES: _____ NAYS: _____ ABSENT: _____

PASSED this _____ day of _____ 2019.

APPROVED this _____ day of _____ 2019.

APPROVED:

Mayor Craig B. Johnson
Village of Elk Grove Village

ATTEST:

Loretta M. Murphy, Village Clerk

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A COMPREHENSIVE TREE PLANTING AGREEMENT BETWEEN THE VILLAGE OF ELK GROVE VILLAGE AND ST. AUBIN NURSERY AND LANDSCAPING, INC.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Elk Grove Village, Counties of Cook and DuPage, State of Illinois as follows:

Section 1: That the Mayor be and is hereby authorized to sign the attached document marked:

COMPREHENSIVE TREE PLANTING AGREEMENT

a copy of which is attached hereto and made a part hereof as if fully set forth and the Village Clerk is authorized to attest said documents upon the signature of the Mayor.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval according to law.

VOTE: AYES: _____ NAYS: _____ ABSENT: _____

PASSED this _____ day of _____ 2019.

APPROVED this _____ day of _____ 2019.

APPROVED:

Mayor Craig B. Johnson
Village of Elk Grove Village

ATTEST:

Loretta M. Murphy, Village Clerk

Comprehensive Tree Planting Agreement

This agreement made and entered into this 8th day of October 2019 by and between the Village of Elk Grove Village, an Illinois Municipal Corporation (Village) and St. Aubin Nursery and Landscaping, Inc. (St. Aubins)

WITNESSETH:

Whereas, the Village and St. Aubins have previously entered into Agreements with respect to the planting of trees which trees and the number therefor were set forth in the Comprehensive Tree Harvesting Agreement between the parties; and

Whereas; the Parties have extended the harvesting agreement and it is necessary therefor to extend the planting agreement as well.

Now, therefor, for good and valuable consideration, the sufficiency of which is hereby acknowledged, it is hereby agreed by and between the parties as follows:

- 1. The cost of tree planting which includes the delivery of purchased trees and their replanting in the Village shall be as follows:

YEAR	COST TO REPLANT PER TREES
2021	\$160.00
2022	\$160.00
2023	\$170.00

- 2. That the Village shall have the right to extend this agreement for an additional two years at the 2023 price of \$170.00 per tree.

In Witness Whereof, the parties hereto have caused this Agreement to be executed on the date first above written.

VILLAGE OF ELK GROVE VILLAGE ST. AUBIN NURSERY AND LANDSCAPING, INC.

BY _____
Craig B. Johnson, Mayor

BY _____
CT Sullivan, President

ATTEST:

Village Clerk

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A COMPREHENSIVE TREE HARVESTING AGREEMENT BETWEEN THE VILLAGE OF ELK GROVE VILLAGE AND EUGENE A. de ST. AUBIN & BROS., INC.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Elk Grove Village, Counties of Cook and DuPage, State of Illinois as follows:

Section 1: That the Mayor be and is hereby authorized to sign the attached document marked:

COMPREHENSIVE TREE HARVESTING AGREEMENT

a copy of which is attached hereto and made a part hereof as if fully set forth and the Village Clerk is authorized to attest said documents upon the signature of the Mayor.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval according to law.

VOTE: AYES: _____ NAYS: _____ ABSENT: _____

PASSED this _____ day of _____ 2019.

APPROVED this _____ day of _____ 2019.

APPROVED:

Mayor Craig B. Johnson
Village of Elk Grove Village

ATTEST:

Loretta M. Murphy, Village Clerk

Comprehensive Tree Harvesting Agreement

This agreement made and entered into this 8th day of October by and between the Village of Elk Grove Village, an Illinois Municipal Corporation (Village) and Eugene A. de St. Aubin & Bros., Inc. (St. Aubins)

WITNESSETH:

Whereas, the Village and St. Aubins have previously entered into Agreements with respect to planting of trees for prior and future years; and

Whereas, previous agreements contain a guarantee provision assuming normal weather conditions and thus, due to the extreme polar vortex conditions this spring, the Village is willing to make payment for fifty of the hundred trees lost; and

Whereas, the Village is desirous of establishing one uniform tree planting cost for the years 2021 through 2023, including the right to extend this agreement for an additional two years;

Now, therefore, for good and valuable consideration, the sufficiency of which is hereby acknowledged, it is hereby agreed by and between the parties as follows:

1. Harvesting Base Price- Commencing in 2021 and continuing for a three (3) year period through 2023. St. Aubin will grow and provide the following number of trees at the cost designated therefore:

YEAR	NUMBER OF TREES	COST PER TREE
2021	500	\$350.00
2022	500	\$350.00
2023	500	\$350.00

2. Unit Base Pricing- This shall be deemed unit base pricing and therefore there contains no provision for loss or damage to trees which reduce the number of trees to be selected.
3. The Village agrees to pay, if requested to do so, the amount of \$50.00 per tree, to offset the purchase of liners to be designated exclusively for the Village, which will pro/rata reduce the costs of trees for 2021, 2022 & 2023. Payment shall be made within 30 days From the notice from St. Aubins, but no later than December 15, 2019.

4. Payment- Payment to St. Aubins for amount due subsequent to the excavation of trees at the nursery, less any offset forth in Paragraph 3, shall be within thirty (30) days of the request therefor.
5. The type of tree to be planted shall be as agreed upon by St. Aubins and the Village's Arborist.
6. Guarantee- St. Aubins shall guarantee each tree for a period of two years from the date of its being planted. Any trees that have died will be replaced one time at the same location.
7. The Village shall have the right to have this agreement extended for two additional years at the same amount of trees and at the same cost provided that the notice to extend is no later than October 1, 2020.
8. The Village will pay St. Aubins for fifty (50) trees of the one hundred (100) lost during calendar year 2019.

In Witness Whereof, the parties hereto caused this Agreement to be executed on the date first above written.

EUGENE A. de ST. AUBIN & BROS., INC.

VILLAGE OF ELK GROVE VILLAGE

BY _____
Christopher T. Sullivan

BY _____
Craig B. Johnson, Mayor

ATTEST:

Village Clerk